



# House rules

1. The tenant cannot set up or run refrigerators, stoves, washing machines or the like in rooms which are not specially prepared for this purpose.
2. It is prohibited to change the gas, electrical, water or sewage installations, in either the rented or in the shared rooms. Devices or armatures installed by the landlord must not be changed! The tenant cannot install additional flooring (linoleum, PVC, wood) on the existing solid floor.
3. Fire protection and other safety devices cannot be damaged or limited in their function. The misuse of fire extinguishers and smoke alarms is prohibited and charges can be pressed by the landlord.
4. Refrain from disturbing room-mates or neighbours (mainly by the means of noise) especially in the time between 10 pm and 8 am.
5. Keep the house doors shut. Please pay attention so that no external people can access the halls.
6. Keeping of animals is prohibited. Excluded are single small animals such as birds, golden hamsters, ornamental fish and the like, which are kept in proper boxes. As a precondition the affected room-mates have to agree. Further exceptions need permission of the landlord. These exceptional permissions can be revoked anytime.
7. The installation of external antennas and satellite systems as well as other changes to the façade are not allowed.
8. The storage of easily flammable or poisonous materials in or on all of the buildings and properties administrated by the landlord is forbidden. It is prohibited to block the escape routes and to park any flammable items on all traffic areas.
9. For payments to the TV viewing license authority for the use of television and radio, only the tenant is responsible.
10. The doorplates and mailbox-plates have to be labeled with surname, name and room number.
11. Smoking is prohibited in all of the public areas in the halls such as hallways and stairways and in the elevators.
12. An existing elevator can be properly used by the tenants. Possible dysfunctions have to be reported to the landlord, immediately.
13. Cars can be parked only in the specially marked areas. Cars or car parts can not be stored inside buildings, made for permanent residence of people. The parking of permanently unused cars on the property around the buildings administrated by the landlord is not allowed. Anyhow parked cars can be towed with costs for the car owner, especially if access routes for deliveries or rescue vehicles are blocked.
14. Bicycles have to be parked exclusively in the marked areas or bike rooms. In case of violation, bicycles can be taken away by the caretaker. Student Services (Studentenwerk) does not take responsibility for the security of the bicycles.
15. Property rights to all visitors of the tenant are executed by the landlord or one of his appointees.
16. Violations of the house rules can lead to notice and termination of the tenancy.