



Fee regulations for the halls of residence of the Studentenwerk Freiberg

This fee regulation determines the amount of fee, which is charged by Studentenwerk Freiberg for additional services or damages. The claims can be made within the time of the existing rental agreement or after checking the rooms when changing the room or moving out.

1. Fees for approval required shared use of rented rooms by third parties, transfer of use to third parties and completion of the 1st rental contract under 12 months.

- 1.1. For shared use of rented rooms by authorized third parties, the following fee needs to be paid:
80,00 € / per month
- 1.2. For visitors,
 - which are staying for an authorized short term period, 5,00 € / each night will be charged
 - which are staying for an unauthorized short term period, a fine of 80,00€ will be charged
- 1.3. For the accommodation of guests an additional rent of 30,00 € / each month will be charged.
- 1.4. For the accommodation of students for a period of less than 12 months, an additional rent of 15,00 € / each month will be charged.

2. Payment of deposit

2.1. Rental deposit

Before the rent contract is signed, a deposit of 300,00 € is required (rental period of at least 1 semester). For a shorter rental period, a lower deposit may be agreed. On request, the payment of the deposit can be granted in 3 equal installments. The payment of the first installment has to be done before signing the rent contract, the second installment in the following month and the last installment the month after. For overnight stays a deposit of 100,00 € will be charged.

2.2. Key deposit

For the temporary lending of keys (short overnight stays) a deposit of 50,00 € is required. The payback will be made in the Student Housing Administration if the room has been properly handed over to the caretaker.

3. Charges

3.1. Payment reminders for rental receivables

If the tenant is responsible for the chargeback of the rent, the arising chargeback fees have to be paid by the tenant.

In case of recurrence, a fee of 5,00 € will be charged for additional administrative expenses.

The costs of a judicial dunning and enforcement proceedings will be charged to the renter.

The amount of court fees depends on the amount of the claim. The table can be examined in the rental accounting.

3.2. Fee for additional administrative expenses for moving to another apartment

In case of moving out for personal reasons, a fee of 10,00 € will be charged for the additional administration.

If the move takes place in the interest of the Studentenwerk Freiberg, no fees will be charged.

3.3. Fee for key loss or second key

The following fee is charged for a second key:

- Cupboard, mailbox, bicycle room key	5,00 €
- Main key	50,00 €

If the main key can't be found within a period of 4 weeks the cylinder of the room and if necessary the cylinders of the shared apartment have to be replaced because of safety reasons. In that case the deposit will be kept back by the landlord.

3.4. Fee for lending bed linen

- New linen including bedding completely for sale	40,00 €
- Lend laundry including mattress cover (cleaned linen in storage)	FG 20,00 €
- Bed cover new	MW 10,00 €
- Mattress cover new	MW 10,00 €
- Cleaning mattress cover	5,00 €
- Loss of mattress cover	10,00 €

3.5. Other Services and repair services

3.5.1. Leasing of a parking space

A fee of 10,00 € is charged monthly for the provision of a parking space. The payment is added to the rent.

3.5.2. Repair and cleaning services

The services named in point 3.5.2., which are commissioned to external companies, will be calculated according to the hourly fee of the external company. The costs for the required material as well as the associated costs (travel costs, disposal costs, etc.) will be charged additionally. Repair and cleaning services, which are made by the caretakers and employees of the Studentenwerk Freiberg are being calculated with a hourly rate of 30,00 €.

3.6. Cleaning and replacement services

Damaged or destroyed furnishings and equipment will be calculated with the time value. The list with the acquisitions each year and their value can be examined at the Student Housing Department.